

Dated Agartala, the 28<sup>th</sup> December, 2018.**ADVERTISEMENT**(Also available on [www.tsecl.nic.in](http://www.tsecl.nic.in))

Applications are invited for the post of Director, Finance in the Tripura State Electricity Corporation Limited (a Government of Tripura State Undertaking) at its headquarters at Agartala.

|               |  |
|---------------|--|
| Name of post  | <b>Director, Finance.</b>  |
| No. of post   | 1(one)   |
| Qualification | CA or ICWA or MBA with specialization in Finance from a recognized institute.  |
| Age           | Maximum 62 (sixty two) years on last date for receiving application. Relaxation of this limit may be considered in exceptional cases.  |
| Experience    | Minimum 20(Twenty) years experience with adequate Corporate exposure in budgeting, management, accounting, fund planning and mobilization, taxation, tariff fixation, procurement and works finance, commercial transactions including power purchase agreements, regulatory matters and internal audit. Familiarity with computerized work with environment is desirable. Must have proven leadership with innovative skills and ability to strategic resource planning, fund management and overall knowledge of latest developments in Indian Power Sector. |
| Scale of pay  | Level-20 of Tripura State Pay Matrix,2018 (HAG + Scale Rs.37,400/- - Rs.67,000/- + GP Rs.8700/-, pre revised) plus other admissible allowance for In service Candidate / Consolidated monthly contractual remuneration of Rs.1,05,000/- per month for retired person without linkage of pension drawn from previous service, if any.   |

**B. Type of Service:**

On contract basis for **three years** subject to extension by another two years with mutual consent. Either party can terminate the contract by giving 30 days notice or paying two months salary in lieu.

**C. Other service conditions:**

- Leave would be admissible as per state Government's Leave Rules.
- MR facilities would be admissible as per State Government's Rules.
- Government Quarter would be provided on payment of License Fee.
- Vehicle, Telephone as per Company policy.
- No pensionary benefits from Government of Tripura or TSECL.
- Other service conditions would be same as applicable to the Tripura State Civil Service officers.

**D. How to apply:**

Eligible candidates may send their detailed bio-data mentioning two references along with a recent pass-port size photograph and giving particulars of name, address, contact phone, FAX/ E-mail address, age, qualification, experience, proof of academic attainment, salary drawn and expected addressed to Principal Secretary, Department of Power, Government of Tripura, New Capital Complex, Agartala, West Tripura, PIN- 799010.


**Contd. P/2.**

**E. General:**

- i) **Last date of receipt of application is 21<sup>st</sup> January, 2019.**
- ii) Candidates will be short listed on the basis of their qualifications, experience and suitability for the post etc.
- iii) if felt necessary short-listed candidate will be called for interview on a date to be indicated separately.
- iv) Details of job description, functional; responsibilities, required compensation are also available on website **www.tsecl.nic.in**
- v) **TA would be paid for attending the interview.**
- vi) The Selection Committee constituted by Government of Tripura for the purpose reserves the right to reject the candidature of any candidate and their decision in this regard would be final.
  - **For further information please contact tele-fax No. (0381) 241-8097.**

  
(S.R. Das)

Joint Secretary to the  
Government of Tripura.

## RECRUITMENT PROCEDURE

|    |                              |   |
|----|------------------------------|---|
| 1. | Post                         | Director (Finance)  |
| 2. | Organisation                 | Tripura State Electricity Corporation   |
| 3. | Scale of pay                 | <p><u>Rs. 18,400-500-22,400 plus allowances as admissible to Tripura Civil Services Gr.1 Officer of Government of Tripura.)</u></p> <p>Provided that higher scale of pay may be considered in case of candidates with suitable qualification, experience and appropriate status.</p> <p>In case any officer of Government of Tripura is appointed, he would be governed by the service conditions of his original employment.</p> |
| 4. | No. of post                  | 1 (one)   |
| 5. | Type of service              | On contract for three years. It may be extended by another two years with mutual consent. Either party can terminate the contract giving 30 (thirty) days notice or paying an amount equal to emoluments of two months.   |
| 6. | Responsibility & eligibility | As given in annexure-A  |

# RECRUITMENT NOTICE

|    |                                   |  |
|----|-----------------------------------|--|
| 7. | Appointment & Selection Committee | <p>1. Director (Finance) will be appointed by Government of Tripura for the Tripura State Electricity Corporation Ltd.</p> <p>2. Government of Tripura will constitute a Selection Committee consisting of two or more Secretaries to the Government of Tripura as decided by the Government.</p>  |
| 8. | Selection Procedure               | <p>Selection would be based on interview only.</p> <p>Application shall be invited by giving adequate publicity.</p>   |
| 9. | Other service conditions          | <p>1. Person would be eligible for contribution to employees provident fund, if he so chooses.</p> <p>2. He would not be eligible for any pension from Government of Tripura or TSECL.</p> <p>3. In all other matters his service conditions would be same as applicable to Tripura Civil Service Grade-I officers of Government of Tripura.</p> |

# TRIPURA STATE ELECTRICITY CORPORATION LIMITED (TSECL)

## JOB DESCRIPTION

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|                       |  |
|-----------------------|--|
| Department/Function   | : Finance.   |
| Sub-function          | : Finance  |
| Location              | : Headquarter  |
| Designation           | : Director, Finance                                    |
| Reports to            | : CMD/Board.   |
| Officers reporting to | : GM/Finance and GM/Commercial and Regulatory Affairs. |

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### FUNCTIONS/RESPONSIBILITIES

#### Managerial :

- :Identification of tasks and targets in accordance with the organizational goals and assigning responsibilities to the management executives according to their skills and capabilities.
  - :To effectively manage the finance and accounts functions with proper systems and controls.
  - :To establish systems and procedures that will bring positive results.
  - :To inculcate work culture which has positive outlook and less scope for conflicts.
  - :To motivate the staff so as to get the best results.
  - :To ensure random checks carried out to monitor the system functioning
  - :To obtain feedback and take corrective measures for improvement in the systems and procedures.
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### FUNCTIONAL

- :Overall incharge for developing, maintaining financial and accounting as well as commercial policies and procedures.
  - :Corporate fund planning and financial management.
  - :Developing proper systems and controls.
  - :Statutory compliance in finance functions.
  - :Advising in material procurement/works contracts.
  - :Effective control and monitoring of billing and revenue collections.
  - :Monitoring outstanding dues, preparing and implementing recovery action plans.
  - :Filing of Annual Revenue Requirements (APR) and tariff applications to Regulatory Commission.
  - :Coordination and interaction with other functionaries as well as with other outside agencies concerned in the best interest of the organisation.
  - :Aiding and advising CMD on tariff related matters.
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### QUALIFICATION

CA or ICWA or MBA with Finance specialization from a reputed institute.

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### EXPERIENCE

Minimum 20 years experience with adequate exposure in budgeting, management accounting, fund planning and mobilization, taxation, tariff fixation, procurement and works finance, commercial transactions including power purchase agreements, regulatory matters and internal audit. Familiarity with computerized work with environment is desirable. Must have proven leadership with innovative skills and ability to strategic resource planning, fund management and overall knowledge of latest developments in Indian Power Sector.

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