

Office of the Judge,
Family Court,
Agartala, West Tripura

No. F.5(4)/FC/AGT/Recruitment 2016/ 1173

Dated, Agartala: The 29th June , 2016.

ADVERTISEMENT

In cancellation of earlier Advertisement No.F.5(4)/FC/AGT/Recruitment 2016/749 dated 08-04-2016 published in the Dainik Sambad on 11-04-2016 [cancelled in pursuance of approval of Hon'ble High Court of Tripura, communicated vide no F.4(28)-HC/2016/8669-70 dated 5th May, 2016] ; applications are invited in prescribed format available in the Recruitment link in the official website of subordinate judiciary (<http://ecourts.gov.in/west-tripura/home>) from the Indian nationals for recruitment of the following temporary posts of Group C & D on Regular Scale of pay as well as on Fixed pay Basis in the establishment of the Judge, Family Court, Agartala, West Tripura:-

Name of the post	Jr. Grade Stenographer/PA-II [Group- C]
Number of vacancies	1 (one) post in regular Scale of pay [likely to be increased]
Pay structure	PB:2; Rs.5,700-24,000/- Plus Grade Pay Rs. 2,800/-
Eligibility	(i) Graduation in any discipline from any recognized college/university. (ii) Must have passed a provisional speed of 100 words per minute in shorthand (English) and typing speed of at least 60 words per minute in computer from a recognized/registered institute. (iii) Certificate in computer education in a course of minimum 6 months duration.
Age	Minimum 18 to 40 years (as on 08-04-2016) The upper age limit is relax able by 5 years for govt. servant, Physically disabled, ex-servicemen & candidates belonging to ST/SC.
Fees	Rs. 300/- for UR category & Rs.150/- for SC/ST/PH candidates
The candidates will have to undergo a short hand and typing test on computer consisting 100 marks to qualify and to appear in the written Examination consisting of total 85 Marks (English- 50 Marks, G.K & Current Affairs- 25 Marks & Mathematics -10) followed by an interview/viva-voice consisting 15 marks. The candidates will be shortlisted on the basis of test / examination, step by step for interview/viva-voice.	

Name of the post	"Lower Division Clerk" [Group- C]
Number of vacancies	Total 5 (five) posts [2(two) posts in regular scale of pay & 3 (three) posts on Fixed pay Basis. [likely to be increased or decreased]
Pay structure	PB:2; Rs.5,700-24,000/- Plus Grade Pay Rs. 2,200/- (for posts on Regular Scale of Pay)

	AND Rs.6,260/- (Fixed Pay) i.e., 75% of the initial pay in Pay Band:2; Rs.5,700-24,000/- Plus Grade Pay Rs. 2,200/- for Fixed pay Posts.
Eligibility	Must have Graduation in any discipline from any recognized college/university with certificate in computer education in a course of minimum 6 months' duration.
Age	Minimum 18 to 40 years (as on 08-04-2016). The upper age limit is relax able by 5 years for govt. servant, Physically disabled, ex-servicemen & candidates belonging to ST/SC
Fees	Rs. 300/- for UR category & Rs.150/- for SC/ST/PH candidates
The candidates will have to appear and qualify in the typing test on computer consisting 50 marks (at least 30 words per minute) and to appear in the written examination consisting 85 marks in total (<i>English:-30 marks, Mathematics:-25 marks and 30 marks for G.K & current affairs</i>) followed by an interview/viva-voice consisting 15 marks. The candidates will be shortlisted on the basis of test / examination, step by step, for interview/viva-voice.	

Name of the post	Peon-cum-orderly-Night-guard-cum-Sweeping & cleaning Astt.* [Group-D]
Number of vacancies	Total 8 (eight) posts. 5 (five) posts in regular scale of pay & 3(three) posts on Fixed pay Basis. [likely to be increased or decreased]
Pay structure	PB:1; Rs. 4,840-13000/- & Grade Pay Rs. 1,400/- { for posts on Regular scale} AND Rs. 4,680/- (Fixed Pay) i.e., 75% of the initial pay in Pay Band:1; Rs. 4,840-13000/- & Grade Pay Rs. 1,400/- for Fixed Pay posts.
Eligibility	Class -VIII passed.
Age	Minimum 18 to 40 years (as on 08-04-2016). The upper age limit is relax able by 5 years for govt. servant, Physically disabled, ex-servicemen & candidates belonging to ST/SC
Fees	Rs. 200/- for UR category & Rs.100/- for SC/ST/PH candidates
The candidates will have to appear in the written examination consisting 75 marks [Letter writing-25 marks, Handwriting test-25 marks and G.K & current affaris-25 marks] followed by an oral interview/viva-voice consisting 25 marks. The candidates will be short listed for oral interview on the basis of performance in written examination.	

How to apply:- (1) Application in plain paper (as per format available in the Recruitment link in the official website) addressed to the Judge, Family Court, Agartala West Tripura containing the following particulars together with all attested/self attested copies of relevant certificates and testimonials including up to date renewal Employment Exchange Registration Card & Permanent Resident Certificate/Citizenship; 4 copies of recent passport size photograph [1 copy to be affix in the application & 3 additional copies] along with prescribed fees for conducting examination/test /interview in the nature of **I.P.O./Crossed Bank Draft** from any Nationalized Bank (to be obtained after publication of this advertisement) in favour of **the Judge, Family Court, Agartala** payable at **AGARTALA** and should be submitted/reached to the office of the Judge, Family Court Agartala **on or before 23rd JULY, 2016**. Applications may be submitted by hand in the office of the undersigned on all working days between 10.30 am to 1 pm & 2 pm to 4 pm.

(2) Separate application should be filed for each category of advertised post.

(3) Candidates already in service must apply through proper channel or attach "No objection certificate" from his/her department/employer along with the application.

(4) Any application by post or in hand received after the scheduled date & time shall not be entertained. This office shall not be responsible for delayed postal delivery of application beyond the date fixed. Incomplete application will be summarily rejected.

(5) Reservation will be as per prevailing rule. If no such suitable candidate is available, the posts will be filled up by the candidate other than those of the SC/ST/PH. The SC/ST candidates from states other than Tripura will be treated as UR candidates.

(5) The venue, date & time of Short hand test/typing test in computer/written test/viva-voce test etc. shall be informed in due course of time.

(6) No TA/DA shall be paid for attending any test/interview.

(7) **Candidates already applied in response to our earlier Advertisement no. F.5 (4)/FC/AGT/Recruitment 2016/749 dated 08-04-2016 published in the Dainik Sambad on 11-04-2016 need not apply again.**

(8) No person shall eligible for appointment:-

- (i) Unless he/she is a citizen of India.
- (ii) He/she is dismissed from service by the High Court, Government, or a statutory or local authority.
- (iii) If he/she has been convicted of an offence involving moral turpitude.
- (iv) If he/she directly/ indirectly tries to influence the appointing authority by any means for his candidature;
- (v) If he/she has more than one spouse living.

Visit the Recruitment link in the official web-site <http://www.ecourts.gov.in/west-tripura/home> of subordinate judiciary for details, such as prescribed format of application and syllabus for competitive examination.


(Sankari Das)
Judge,
Family Court,
Agartala, West Tripura

FORMAT OF APPLICATION

Application form for direct recruitment to the posts on the District Courts' Ministerial Establishment under the judgeship of the Judge, Family Court, Agartala, West Tripura

To
The Judge,
Family Court,
Agartala, West Tripura

Affix self-attested recent passport size colour photograph. (also provide 3 extra copy of photograph) Do not staple your photograph here.

Sub: - Application for the post of _____
Ref: - Your Advertisement No..... dated..... published in
..... Dated..... inviting applications for the post.

Sir/Madam,

With reference to above I would like to offer myself as a candidate for the post of _____ under your judgeship. Necessary particulars of my candidature are as follows:-

01	Name of the post applied for	
02	Name of the applicant (in BLOCK Letters)	
03	Father's/Mother's/Husband's name	
04	Present postal address:-	Village:- P.O :-..... PIN..... P.S :- Sub- Div..... District.....
05	Date of Birth YY..... MM..... DD
06	Nationality	
07	Caste Status	UR/ST/SC
08	Educational Qualification	
09	Technical Qualification	
10	Working Experience, if any	
11	Other relevant information, if any	
12	Employment Exchange Registration No, if any	No [Valid up to]
13	Contact Number	Land :- Cell :-
14	I.P.O number & date	
15	If employed, Particulars of Job along with Name of Department/employer	

Place _____

Date ___/___/2016

Enclosed: -

(Signature of the Applicant)

Schedule F

Syllabus for competitive examination for appointment of Stenographers by direct recruitment in the stenographers' under the Judgship of the Judge, Family Court, Agartala.

Written Examination : 85 Marks in total

Duration : 2 Hours

Parts	Subjects	Standard and scope of the Written paper	MARKS
I	ENGLISH	This part of the written paper will be sent to test the candidate's proficiency in the language. It may include translation from Bengali into English, narration, précis writing etc. The standard will be that of H.S (+2 stage) Examination of the Tripura Board of Secondary Education.	50
II	MATHEMATICS	This written paper will be set to test the speed and accuracy of the candidate in making routine calculation.	10
III	G.K & CURRENT AFFAIRS	This part of written paper will be set to test the general intelligence; power of observation and knowledge of the candidate in current affairs of the country.	25

Viva Voice : 15 Marks

I	VIVA VOICE	To asses the overall personality of the candidate	15
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Short hand & Typing speed test on Computer – 100 Marks

I	Short hand & Typing test on Computer	The Candidate must be computer savvy with a capacity to take dictation of 100 words per minute and typing speed of at least 60 words per minute in computer.	100
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Schedule E

Syllabus for competitive examination for appointment of L.D.C by direct recruitment on the District Courts' Ministerial Establishment under the Judgeship of the Judge, Family Court, Agartala.

Written Examination : 85 Marks in total

Duration : 3 Hours

Parts	Subjects	Standard and scope of the Written paper	MARKS
I	ENGLISH	This part of the written paper will be set to test the candidate's proficiency in the language. It may include translation from Bengali into English, narration, précis writing etc. The standard will be that of H.S (+2 stage) Examination of the Tripura Board of Secondary Education.	30
II	MATHEMATICS	This written paper will be set to test the speed and accuracy of the candidate in making routine calculation.	25
III	G.K & CURRENT AFFAIRS	This part of written paper will be set to test the general intelligence; power of observation and knowledge of the candidate in current affairs of the country.	30

Viva Voice : 15 Marks

I	VIVA VOICE	To assess the overall personality of the candidate	15
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Typing test on Computer – 50 Marks

I	Typing test on Computer	The Candidate must be computer savvy with a typing speed of at least 30 words per minute on computer.	50
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Schedule G

Syllabus for competitive examination for appointment of Group D posts of various categories by direct recruitment on the District Courts' Ministerial Establishment under the Judgeship of the Judge, Family Court, Agartala.

Written Examination : 75 Marks in total

Duration : 2 Hours

Parts	Subjects	Standard and scope of the Written paper	MARKS
I	Letter Writing	This part of written paper will be set to test the candidate's proficiency in the language. It may include writing letter in Bengali with a view to test the capacity of expression and clarity of thoughts of the candidates.	25
II	Hand writing test	This part of the paper will consist of hand writing test in English and Bengali. The candidates will be asked to copy paragraphs consisting of 60 words each in English and Bengali.	25
III	G.K & CURRENT AFFAIRS	This part of written paper will be set to test the general intelligence; power of observation and knowledge of the candidate in current affairs.	25

Viva Voice : 25 Marks

I	VIVA VOICE	To assess the overall personality of the candidate	25
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