

ONGC Tripura Power Company Limited (OTPC)

Job Description

Position	Assistant Manager (Fire & Safety), Grade – M1 (One Position)
Place of Posting	Plant Site at Palatana (Tripura)
Qualification	B. Tech (Fire) or Graduate with at least 60% marks from a recognized University / Institution with Certification in Fire Fighting Course (minimum one year)
Experience	Minimum 5 Years of post qualification executive experience in the relevant area
Industry Type	Power Sector
Compensation	Attractive
Job Description	<ul style="list-style-type: none"> • Should be responsible for demonstrating a working knowledge of safety rules and regulations and conducting safety audits and inspections to ensure compliance with occupational and environmental health and safety requirements • Responsible for Installation and checking of all fire fighting equipments (Fixed & Portables), fire detection systems and alarm systems in the plant area at regular intervals and taking corrective actions to ensure smooth working of the same • Responsible for operation of all fire & safety equipments including fire tender in the plant and implementing adherence to Fire & Safety Norms in the building in order to ensure safety of the plant and its occupants • Commanding Officers in the team to extinguish fires, respond to emergency calls for persons in need of help and to educate the public on fire awareness and prevention. • Develop and update onsite emergency plan, offsite transport emergency plan and capable of managing disaster management. • Analyze / respond to reported accidents to evaluate current best practices and recommend changes where necessary • Maintaining records of all fire & safety related incidents in the plant in the log books / registers • Any other duties assigned by the management from time to time related to the fire and safety of the plant
Required Profile	<ul style="list-style-type: none"> • Sound knowledge in domain area • The ability to listen to and understand information and ideas presented through spoken words and sentences • Familiar with current trends and developments in Power Sector • Exposure to Integrated management system (ISO, OHSAS) will be advantageous • Should be physically fit & sound • Good understanding of IT system and savvy at using MS Office packages
Contact Details	<p>Company Name: ONGC Tripura Power Company Ltd.</p> <p>Website : www.otpcindia.in</p> <p>Contact Person : Sr. Manager (HR & Admin)</p> <p>Address : 6th Floor, IFCI Tower, 61, Nehru Place, New Delhi - 110019</p> <p>Telephone no. : 91-11-26402108</p>